

# CHESHIRE EAST COUNCIL - CALENDAR OF PUBLIC MEETINGS 2010/2011

|  | May       | June         | July         | Aug | Sept         | Oct          | Nov | Dec        | Jan<br>2011  | Feb        | Mar | Apr         | May       |
|--|-----------|--------------|--------------|-----|--------------|--------------|-----|------------|--------------|------------|-----|-------------|-----------|
| Council (Thursday)<br>Times vary.<br>Venue: to rotate around Borough                           | 12/<br>13 |              | 22<br>6 pm   |     |              | 14<br>6 pm   |     | 16<br>2 pm |              | 24<br>2 pm |     | 21<br>6 pm  | 18/<br>19 |
| Cabinet (Monday) 2.00 pm<br>Venue: to rotate around Borough                                    | 18        | 14           | 19           | 16  | 20           | 18           | 15  | 6<br>20    | 17           | 14         | 14  | 11          |           |
| Governance and Constitution<br>Committee (Thursday) 2.00 pm<br>Venue: to rotate around Borough | 27        | 24           |              |     | 30           |              | 18  |            | 27           |            | 24  |             |           |
| Health and Adult Social Care<br>Scrutiny (Thursday)<br>10.00 am: Westfields, Sandbach          | 20        | 22<br>(Tues) | 1            |     | 9            | 7            | 11  | 9          | 6            | 10         | 10  | 14          |           |
| CE/CWAC/Wirral Joint Scrutiny<br>Committee (Monday)<br>Times/Venues tba                        |           |              | 12           |     |              | 4            |     |            | 10           |            |     | 4           |           |
| Corporate Scrutiny (Tuesday)<br>2.00 pm: Westfields, Sandbach                                  |           | 15           | 13           |     | 7            | 12           | 2   | 14         | 11           | 1          | 8   | 19          |           |
| Children and Families Scrutiny<br>(Tuesday)<br>10.30 am: Westfields, Sandbach                  | 25        | 29           | 27           |     | 16<br>(Thur) | 19           | 16  | 7          | 20<br>(Thur) | 15         | 15  | 12          |           |
| Environment and Prosperity<br>Scrutiny (Tuesday)<br>10.30 am: Westfields, Sandbach             |           | 8            | 6            |     | 14           | 26           | 23  | 21         | 25           | 8          | 22  | 26          |           |
| Sustainable Communities<br>Scrutiny (Thursday)<br>10.30 am: Westfields, Sandbach               |           | 3            | 15           |     | 2            | 5<br>(Tues)  | 4   | 2          | 18<br>(Tues) | 3          | 3   | 7           |           |
| Standards Committee (Monday)<br>2.00 pm: Westfields, Sandbach                                  | 24        |              | 26           |     | 27           |              | 22  |            | 24           |            | 28  |             |           |
| Staffing Committee<br>2.00 pm: Westfields, Sandbach  |           |              | 20<br>(Tues) |     |              | 21<br>(Thur) |     |            | 21<br>(Fri)  |            |     | 5<br>(Tues) |           |
| Appeals Committee (Thursday)<br>2.00 pm<br>Westfields, Sandbach                                | 20        | 17           | 29           | 26  | 23           | 28           | 25  | -          | 13           | 17         | 31  | 28          |           |

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|---|-----|--------------|---------|---------|--------------|---------|----------------------|-------------|----------------------|---------|--------------|---------|-------------------|
| Public Rights of Way Committee<br>2.00 pm: Westfields, Sandbach                                     |     | 10<br>(Thur) |         |         | 21<br>(Tues) |         |                      | 13<br>(Mon) |                      |         | 17<br>(Thur) |         |                   |
| Strategic Planning Board<br>(Wednesday)<br>2.00 pm Town Hall, Macclesfield                          | 5   | 2<br>23      | 14      | 4<br>25 | 15           | 6<br>27 | 17                   | 8           | 5<br>26              | 16      | 9<br>30      | 20      | 3<br>(Tues)<br>25 |
| Northern Planning Committee<br>(Wednesday)<br>2.00 pm Town Hall, Macclesfield                       | 26  | 16           | 7<br>28 | 18      | 8<br>29      | 20      | 10                   | 1<br>22     | 19                   | 9       | 2<br>23      | 13      | 4                 |
| Southern Planning Committee<br>(Wednesday)<br>2.00 pm Municipal Buildings, Crewe                    | 19  | 9<br>30      | 21      | 11      | 1<br>22      | 13      | 3<br>24              | 15          | 12                   | 2<br>23 | 16           | 6<br>27 | 24<br>(Tues)      |
| Licensing (Monday)<br>2.00pm Westfields, Sandbach   | 17  |              | 5       |         | 13           |         | 8                    |             | 10                   |         | 7            |         |                   |
| Local Authority School Governor<br>Appointments Panel (Friday)<br>10.00 am: Town Hall, Macclesfield | 28  |              |         |         |              | 22      |                      |             |                      | 4       |              |         |                   |
| Shared Services (Friday)<br>2.00 pm: Venue to be advised.   | 28  |              | 30      |         | 24           |         | 26                   |             | 7                    |         | 18           |         |                   |
| Budget Consultation Events  |     |              |         |         |              |         | 16<br>17<br>18<br>19 |             | 13<br>18<br>20<br>21 |         |              |         |                   |
| Financial Briefings   |     |              | 23      |         |              |         | 29                   |             | 28                   | 18      |              |         |                   |
| <b>OUTSIDE BODIES</b>   |     |              |         |         |              |         |                      |             |                      |         |              |         |                   |
| Cheshire Police Authority (Tuesday)<br>9.30 am  |     |              | 13      |         | 28           |         |                      | 14          |                      | 22      |              | 12      |                   |
| Cheshire Fire Authority (Wednesday)<br>10.30 am   |     | 2            |         |         | 15           |         |                      | 15          |                      | 9       |              | 13      |                   |
| Manchester Airport Consultative<br>Committee (Friday) – 10.00 am                                    |     |              | 9       |         |              | 22      |                      |             | 14                   |         |              | 15      |                   |
| LGA Annual Conference and<br>Exhibition   |     |              | 6-8     |         |              |         |                      |             |                      |         |              |         |                   |

**(1) Changes following consultation -**

- Annual Council has been changed from Thursday/Friday 13<sup>th</sup>/14<sup>th</sup> May to Wednesday/Thursday 12<sup>th</sup>/13<sup>th</sup> May (Members were notified by e-mail). This has had an effect on the planning cycle.
  - A Southern Planning Committee had been due to be held on the 12<sup>th</sup> May 2010. As this date has now been allocated for Annual Council, the sequencing of the Planning Committees/Board meetings (ie Southern, Northern and Strategic) has been revised. The Chairmen of these Committees were re-consulted.
- A corresponding change has been made to Annual Council in May 2011 which is now Wednesday/Thursday, 18<sup>th</sup>/19<sup>th</sup> May (and not 19<sup>th</sup>/20<sup>th</sup> May as originally indicated).
- Meetings scheduled between the local elections on 5<sup>th</sup> May 2011 and Annual Council on 18<sup>th</sup>/19<sup>th</sup> May have been removed. This has had an effect on the planning cycle.
  - The Northern Planning Committee meeting scheduled for 11<sup>th</sup> May 2011 has been transferred to 4<sup>th</sup> May 2011.
  - The Strategic Planning Board meeting scheduled for 4<sup>th</sup> May 2011 has been transferred to **Tuesday**, 3<sup>rd</sup> May 2011.
- To maintain the cycle of planning into the Municipal Year 2011-2012, a Southern Planning Committee has added on **Tuesday**, 24<sup>th</sup> May 2011 and a Strategic Planning Board on Wednesday, 25<sup>th</sup> May 2011.
- An Appeals Committee has been scheduled for 20<sup>th</sup> May 2010. Although there is also a Scrutiny Committee meeting on the same day, it is expected that as one meeting is in the morning and the other in the afternoon, it will not present any difficulties for non-Scrutiny Committee Members who may wish to attend the Scrutiny Committee meeting.

**(2) Additional Notes**

1. Annual Council will comprise Mayor-Making on Wednesday, 12<sup>th</sup> May 2010 commencing at 11.15 am at Tatton Park, Knutsford with ordinary Council business being dealt with on the 13<sup>th</sup> May at Congleton Town Hall commencing at 2.00 pm.
2. Council meetings other than Annual Council will be held on a rotational basis at Crewe, Macclesfield and Congleton.
3. Scheduling of meetings has taken into account the business planning/performance reporting cycles; in addition, specific budget consultation events and financial briefings have been included. However, these are not public meetings and will not be included in the published Calendar of Meetings.
4. Cabinet meetings are to be held on Mondays at 2.00 pm, and will be held on a rotational basis at Crewe, Sandbach and Macclesfield.
5. Portfolio Holder (P/H) Meetings will be held on Monday mornings at Westfields.
6. Health and Adult Social Care Scrutiny Committee: The meetings to be held in May, July, September, November 2010, January and March 2011 are full Committee meetings. The remainder of the meetings (June, October, December 2010, February and April 2011) are “mid-point meetings” comprising Chairman/Vice-Chairman, Group Spokespersons, Portfolio Holders and relevant Officers to discuss and agree items for the next meeting, and to provide an opportunity for briefing on key issues.
7. The following non-Council meetings/events have been included –
  - Police Authority and Fire Authority meetings and Manchester Airport Consultative Committee meetings
  - Dates of the LGA General Assembly and Annual Conference
  - Political Party Conference dates
  - School holidays

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8. The following Committee meetings commence at 2.00 pm and are held at Westfields, Sandbach –

- Licensing Committee
- Standards Committee
- Corporate Scrutiny Committee
- Staffing Committee
- Appeals Committee (Note: in the event of four or more cases being scheduled, the meeting will commence at 10.00 am)
- Public Rights of Way Committee

9. The following Committee meetings are held at 2.00 pm at the locations indicated –

- |   |  |
|---|--|
| ○ Governance and Constitution Committee | On a rotational basis at Crewe, Sandbach and Macclesfield. |
| ○ Strategic Planning Board              | Macclesfield Town Hall                                     |
| ○ Northern Planning Committee           | Macclesfield Town Hall                                     |
| ○ Southern Planning Committee           | Municipal Buildings, Crewe                                 |
| ○ Shared Services Joint Committee       | Venue to be advised  |

10. The following Committee meetings are held in the morning and are held at Westfields, Sandbach –

- |   |          |
|---|----------|
| ○ Health and Adult Social Care Scrutiny Committee | 10.00 am |
| ○ Children and Families Scrutiny Committee        | 10.30 am |
| ○ Environment and Prosperity Scrutiny Committee   | 10.30 am |
| ○ Sustainable Communities Scrutiny Committee      | 10.30 am |

11. The Local Authority School Governor Appointments Panel meetings commence at 10.00 am and are held at Macclesfield Town Hall.

12. Meetings of the CEC/CWAC/Wirral Joint Scrutiny Committee are held at different locations throughout Cheshire – times to be advised.

13. Member Training sessions have been scheduled on Fridays at the request of the Member Development Panel and as a rule will be held at Westfields, Sandbach.

### BANK HOLIDAYS

| 2010                |                 | 2011             |             |
|---------------------|-----------------|------------------|-------------|
| May bank holiday    | Mon. 31.May     | New Year         | Mon. 3.Jan. |
| August bank holiday | Mon. 30. August | Good Friday      | 22.April    |
| Christmas holidays  | Mon. 27. Dec    | Easter Monday    | 25.April    |
|                     | Tues. 28.Dec    | May bank holiday | Mon. 2.May  |

**NB:** Chairmen may wish to consider holding Committee meetings in different parts of the Borough on occasions.